



December 21, 2023

Karen Meier  
Director, Bureau of Long-Term Care Policy  
Office of Aging and Long-Term Care  
New York State Department of Health  
99 Washington Avenue, Suite 1624  
Albany, NY 12210

Dianne Kiernan  
New York State Department of Health  
Office of Health Insurance Programs  
Division of Health Plan Contracting and Oversight  
Bureau of Managed Long Term Care  
One Commerce Plaza, Room 1623  
99 Washington Avenue  
Albany, NY 12210

Dear Ms. Meier and Ms. Kiernan:

On behalf of the New York State Adult Day Services Association, I am writing to express our sincere gratitude for the revised Person-Centered Service Plan (PCSP) template for Social Adult Day Care and Social Adult Day Services (SADC/SADS). We greatly appreciate the joint efforts of the New York State Department of Health and the New York State Office for the Aging (NYSOFA) in providing clear and comprehensive guidance. The collaboration in updating the PCSP for SADC/SADS is commendable. Especially noteworthy is the guidance regarding the utilization of the comprehensive Managed Long Term Care (MLTC) PCSP for medical diagnosis and assessment, which aligns seamlessly with our operational practices and enhances our service delivery.

The updated template significantly aligns with the Home and Community-Based Services (HCBS) Final Rule and NYSOFA regulations. This harmonization ensures a more efficient and streamlined process for service planning in our Social Adult Day settings. The detailed coverage of participant information, health, preferences, goals, and activities is commendable and greatly assists us in providing person-centered care.

While we appreciate the advancements made in the updated template, there are still additional concerns that we would like to address. These issues are vital for ensuring the safety and compliance of our SADC/SADS programs. We believe that further dialogue and collaboration will lead to solutions that uphold the highest standards of services and adhere to regulatory requirements. Our aim is to ensure that our services not only meet the needs of our participants, but also provide a safe and compliant environment for their well-being.



Thank you once again for your continued support and collaboration in serving our community's needs.

Sincerely,

Ann Marie Selfridge  
President  
New York State Adult Day Services Association

cc: Susan Montgomery, NYSDOH  
Eileen Griffin, NYSOFA  
Michael Gunn, NYSOFA  
Erin Purcell, NYSOFA